

**OFFICE OF THE CHIEF OF POLICE**

**SPECIAL ORDER NO. 14**

**August 15, 2018**

**APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON August 14, 2018**

**SUBJECT: PROCEDURES FOLLOWING AN OFFICER INVOLVED SHOOTING  
RESULTING IN INJURY OR A CATEGORICAL USE OF FORCE  
RESULTING IN DEATH OR THE SUBSTANTIAL POSSIBILITY OF  
DEATH – REVISED**

**PURPOSE:** The purpose of this Order is to revise procedures following an Officer Involved Shooting (OIS) resulting in injury or a Categorical Use of Force (CUOF) resulting in death or the substantial possibility of death. This Order applies to officers who discharge their weapons, as well as other substantially involved officers, as determined by the Chief of Police (COP).

**PROCEDURE:** Effective immediately, the General Training Update (GTU) following an OIS resulting in injury or a CUOF resulting in death or the substantial possibility of death shall only be completed by Training Division, with participation and input from the employee's Area and respective bureau. When the Force Option Simulator (FOS) is conducted in the GTU, the scenarios presented shall include scenarios that most closely replicate the conditions present for the employee during the actual incident. The GTU shall include, at a minimum, the following mandatory subjects:

- Use of Force Policy;
- Reverence for Human Life;
- Tactical De-Escalation Techniques;
- Command and Control;
- Equipment Required/Maintained; and,
- Reality-Based Training/FOS (only if the employee discharged his or her firearm during an OIS other than an Unintentional Discharge).

**Note:** The GTU generally shall be completed within two weeks of the incident, and prior to returning the employee to field duty, unless otherwise directed by the COP.

In addition to completion of the GTU, the employee shall attend three mandatory, on-duty sessions with Behavioral Science Services (BSS). The first session shall generally be scheduled within 72 hours of the incident (or as soon as practicable); the second session scheduled for approximately four to eight weeks after the incident; and the third session scheduled just before or after the Use of Force Review Board has concluded (predicated upon BSS's recommendation, with input from the employee's commanding officer). The employee shall have attended the first BSS session prior to returning to field duty.

Under no circumstances shall the officer(s) who discharged their weapons be returned to field duty until at least 14 days have elapsed since the time of the incident.

**Notes:** Officers who are unable to work previously scheduled Cash Overtime Allotment for Scheduling and Timekeeping (COAST) detail(s) due to not being released for field duty will be awarded the same number of detail(s) once they are returned to field duty and are eligible to work the detail(s). The detail(s) will be awarded before the lottery is conducted for the COAST detail(s) and will remain in compliance with the provisions of the COAST guidelines.

Normally, the COP approves substantially involved officers' return to duty during the 72-Hour brief. In those cases where a COP 72-Hour brief is not held for a CUOF incident, commanding officers shall obtain concurrence from their bureau commanding officer, who will then obtain approval from the assistant chief within their chain of command and the COP regarding the involved employee's readiness to return to field duty. This approval process can be completed through telephonic or electronic communications.

**AMENDMENTS:** This Order amends Sections 3/792.05, 3/794.40, 3/796.25, and 3/796.35 of the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Audit Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.



MICHAEL R. MOORE  
Chief of Police

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